



# YOUNG ACHIEVERS LEARNING CENTER, INC.

(215) 698-2347 or (267) 978-4862

## AGREEMENT FOR SUMMER CAMP SERVICES CONTRACT

June 27<sup>th</sup>, 2016 to August 12<sup>th</sup>, 2016

55 PA CODE CHAPTERS 3270.123 & 181(C); 3280.123 & 181 (C); 3290.123 & 181 (C)



Admission Date \_\_\_\_\_ Withdrawal Date \_\_\_\_\_ Year \_\_\_\_\_

1. Child: \_\_\_\_\_ (male/female) SS# \_\_\_\_\_ D.O.B \_\_\_\_\_

School Attending \_\_\_\_\_ Student ID# \_\_\_\_\_ Grade Completed \_\_\_\_\_ Age: \_\_\_\_\_

**SERVICE HOURS:** \_\_\_\_\_ 7:15am to 3:00pm or \_\_\_\_\_ 7:15 am to 5:30pm **Late Pick-Up Fee:** \$1 Per Minute

**Services To Be Provided As Part of Program Weekly Fees:** (Initial) \_\_\_\_\_

Direct supervision to youth Monday thru Friday, Educational enrichment, PBL and activities such as community events and guest speakers, Breakfast, Lunch & daily Snack. Program Weekly Fees **DO NOT** include trip costs.

**Fee Amount:** See Payment Contract Payment to be made by: \_\_\_\_\_

**Race:** Please check all that apply-  Undeclared  Asian  Black/African American  American Indian/Pacific Islander  Caucasian  Multicultural  Latino

**Is your child a U.S. citizens or qualifying alien?**  Yes  No

**Is your child/family receiving:** (please circle) **TANF/SSI/Food Stamps/Medicaid/None Case Number:** \_\_\_\_\_

**Household Family Size:** Adult(s) \_\_\_\_\_ Child(ren) \_\_\_\_\_

### Person(s) Designated by parent/guardian to whom child may be released:

(1) \_\_\_\_\_  
FULL NAME (printed) – relationship to child Home Address - Zip Code Phone No. When child is in care

(2) \_\_\_\_\_  
FULL NAME (printed) – relationship to child Home Address - Zip Code Phone No. When child is in care

\_\_\_\_\_  
(Initial) By signing I give consent, and agree that I have received **and read all of the information** provided in this contract and in the YALC Parent Handbook and Emergency Plan procedure. I agree to update the emergency contact/parental consent form information whenever changes occur.

\_\_\_\_\_  
(Initial) I understand and agree that my child's picture/video/work will be taken during daily activities. They may be used and displayed for multi-media program purposes to include FaceBook, Instagram, YALC website and other social media platforms. (See pg.3 Section 5)

\_\_\_\_\_  
(Initial) I agree to submit a current CHILD HEALTH REPORT FORM within 2 weeks of admission date. I understand that without one, my child will not be allowed to continue services and I will be responsible for any remaining fees.

**YALC is Licensed and Insured and is not liable for personal injury or loss of property.**

I, the parent/guardian;  
Received complete written program information at the time of my child(ren) enrollment.(3270.121, 3280.121, 3290.121)

\_\_\_\_\_  
Parent/Guardian Full Name (Print Full Name)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
DATE

\_\_\_\_\_  
YALC SIGNATURE/OPERATOR

\_\_\_\_\_  
DATE

## YOUNG ACHIEVERS LEARNING CENTER, INC.

### SUMMER 2015 EMERGENCY CONTACT / PARENTAL CONSENT FORM

**55 PA CODE CHAPTERS 3270.124(a)(b), 3270.181 & 182; 3280.181 & 182; 3290.124 (a)(b), 3290.181 & 182**

Child's Full Name		Child's Home Address – Zip Code		Date of Birth
Mother's Name – Legal Guardian		Guardian Social Security #	Cell Phone	
Home Address – Zip Code			Home Phone	
Business Name & Address		E-Mail	Business Phone	
Father's Name – Legal Guardian		Guardian Social Security #	Cell Phone	
Home Address			Home Phone	
Business Name & Address		E-Mail	Business Phone	
Name of Emergency Contact Person		Home Phone	Phone No. when child is in care	
Name of Emergency Contact Person		Home Phone	Phone No. when child is in care	
Person To Whom Child may Be Released	Home Address	Zip Code	Phone No. when child is in care	
Person To Whom Child may Be Released	Home Address	Zip Code	Phone No. when child is in care	
Name Of Child's Physician/Medical Care Provider			Phone Number	
Physician Address			Zip Code	
Special Disabilities (if any)		Allergies including medication reaction		
Medical or dietary information necessary in an emergency situation		Medication, special conditions		
Additional information on special needs of child		Behavioral Concerns		
Health Insurance Coverage for Child/Medical Ass. Benefits			Policy No. (required)	

**PARENT SIGNATURE IS REQUIRED FOR EACH ITEM BELOW TO INDICATE PARENTAL CONSENT**

Obtaining Emergency Medical Care	Admin. Of minor First-Aid Procedure
Walks And Trips	Swimming/wading
Transportation By the Facility	Use of Hand Sanitizer
YALC to obtain my child's physical exam screening and shot records from their current school, physician or previous day care provider.	
Signature of parent/guardian	Date

## SUMMER SERVICE PROGRAM INFORMATION

Young Achievers is a licensed non-profit, community-based, multi-site, non-discriminatory inclusive year round Before & After School and Summer Camp Program.

**Contact Info:** 6409 Argyle Street Phila PA 19111 **Office & Fax** 215-698-2347 **Website:** YALCPA.org **Email:** yalc@yalcpa.org

1. **OUR PURPOSE:**

In addition to keeping youth safe while families are working YALC provides each child with a fun, safe and supportive environment which includes a wide variety of enrichment activities that traditionally take place in the summer months, between the hours of 7:15 am to 5:45 pm

2. **YALC SCHEDULE & HOURS OF OPERATION:**

Monday thru Friday according to the Philadelphia Public School District Calendar

**We have a Warm Welcome policy. We invite you to drop in anytime.**

Day Session: 7:15 am to 3:00 pm

Extended Session: 7:15 am to 5:45 pm

3. **YALC ADMISSION AND ENROLLMENT REGULATIONS:**

All school-aged children are eligible to participate. Applications for enrollment are accepted without regard to race, religion, color, sex, or national origin.

**Required Forms: All forms are available on site and at yalc.org**

- ✓ A completed and signed Agreement for Summer Camp Services Contract
- ✓ Current Child Health Report & Shot Records- Provides information regarding your child's medical background and any special health needs.
- ✓ OST & SDP Consent Forms

4. **YALC ARRIVAL AND DISMISSAL PROCEDURES:**

- **SECURITY-** For security purposes, you must walk your child in & **sign your child out daily** and be prepared to show ID. Your child will not be released to any minor or persons without ID and confirmation by parent/guardian. Unauthorized persons will not be given access to the building.
- **ATTENDANCE-** If your child will be **absent** from camp for either a single day or an extended period for medical, legal, or personal reasons you **MUST** contact Mrs. Ivy(267)978-4862.

5. **SOCIAL MEDIA RELEASE FORM FOR MINORS**

Young achievers has permission to use my child's photograph/video/work to celebrate YALC camp and experiences. I understand that the images/videos/work and child's name may be used in print & online presentations/publications, contests, websites, and other social media such as Facebook and Instagram. I release YALC of any liability associated with the release of the above. I also understand that no royalty, fee or other compensation shall become payable to me by reason of such use. As a parent/guardian, you may withdrawal your consent at any time in writing.

6.

**LATE PICK UP:**

If delayed for any reason, contact Mrs. Ivy (267)978-4862 **Immediately** to avoid making any unnecessary emergency contact calls including the local police station. There will be a \$1.00 dollar per minute late fee starting at 3:00 pm (Day Session) or 5:30 pm (Extended Day Session). This fee will be paid immediately upon pick-up to the staff in charge. Habitual late pick-ups may result in suspension or termination of services with no refund.

7. **DISCIPLINARY POLICY:**

No child shall be subject to any form of corporal, emotional punishment, or neglect, abusive language, ridicule or any behavior that shall intimidate, frighten or endanger a child and their self-image. If unacceptable behavior continues: **1.** Verbal communication of behavior will be made to parent/guardian **2.** Written report will follow **3.** Suspension/Termination of services will/may result if behavior does not improve.

YALC reserves the right to dismiss any child from the program due to inappropriate behavior, which will result in termination of the contract. Parent/Guardian is still responsible for all fees including scheduled trips.

A child may also be suspended from a particular activity and or trip due to inappropriate behavior or required to provide an adult chaperon. Discretion is made by YALC.

8. **REGISTRATION FEES:**  
Registration fees are non-refundable fees. Such fees are necessary to confirm and hold your child's space in our program. If you remove your child from the program and then wish to return, you must pay a \$10 re-registration fee. Your child will only be admitted if space is available.
9. **FEE POLICY:**  
Parent/Guardian(s) are responsible to adhere to the payment contract policies agreed to and signed. Acceptable forms of payment are **Major Credit Cards** (we don't accept AMEX), or **Money Orders**. A late fee of \$5.00 per day will be charged. **If tuition and fees are unpaid your child will not be admitted until full payment is made.** Please note that YALC is sensitive to unexpected financial hardships, see administration for **subsidy information**. A paid receipt will follow each payment. It is the parent's responsibility to keep all receipts. A \$10 fee will be charged for all Payment Statements. Payments may be made in person or via website yalcpa.org
10. **TRIPS:**  
Trips and special events are subject to change or rescheduling. Money will be reimbursed and or credited upon unavailability of rescheduling or substitution of event. Refunds **will not** be given if your child misses a trip due to absence or suspension.
11. **REFUND & CREDIT:**  
Refunds will not be given for missed days, holidays or in the event of emergency closings mandated by the school district due to weather or other circumstances. There are no exceptions. Partial credit may be given upon a doctor's note for the days missed. If a child is suspended from a particular activity and or trip due to inappropriate behavior refunds will not be given.
12. **WITHDRAWALS:**  
Parents may withdrawal a currently attending child from the program at any time. A two (2) week written notice (dated at least two (2) weeks prior to child's last day) is required to ensure any refunds. Parents wishing to withdraw their child, but fail to provide a written notice will still be liable for full contracted amount.
13. **CONTRACT CANCELATIONS:**  
Pre-paid summer fees (not including registration fees) will be reimbursed **only** if canceled with-in two (2) weeks of contract signature date- **prior** to child's first day of physical attendance to the program.
14. **DRESS CODE POLICY:**  
Tops: YALC camp T-shirt are to be worn daily by all youth.  
Bottoms: Shorts (of appropriate length) or Capri pants or long pants conducive to play are recommended.  
All campers are required to wear **modest** swimwear such as tankinis or modest one piece swimsuits. **Bikinis** are not permitted.  
Foot Wear: **Sneakers!** With the exception of trips flip-flops and open toes shoes are strongly discouraged as they are a play hazard and lead to many falls and scraped toes.
15. **SOCIAL SECURITY NUMBERS:**  
Are held in high regard and kept confidential. S.S. numbers are required for subsidized funding, identity verification and tax purposes.
16. **COLLECTIONS:**  
Any account that goes past due will be sent to collections and be reported to the Credit Bureau. Tax Identification number will not be provided to individuals with past due accounts. Any additional collection fees will apply to your account.

*Young Achievers is a non-profit organization that believes children deserve the opportunity to be guided through a learning process while still allowing them to enjoy the pleasures of childhood. As parents and educators we are the facilitators in helping children climb the educational ladder at an early age.*

# YOUNG ACHIEVERS SUMMER TRIPS & ACTIVITIES SIGN UP LIST 2016

## June 27<sup>th</sup>, 2016 to August 12<sup>th</sup>, 2016

Please be aware that if you choose for your child not to attend for any reason YALC will not provide services on site on these days. Chaperones welcome- must be 18 or older. YALC cannot guarantee transportation for chaperones.

☹ - Please provide **BROWN BAG LUNCH**

☺ - Lunch Provided

Date	Trip	Cost	Participants (Include chaperons)	Total Cost
July 1 <sup>st</sup> -	☹ The FunPlex!	\$ 30.00	x _____	\$____.____
July 6 <sup>th</sup> -	☹ Neshaminy Shore Picnic Park	\$ 27.00	x _____	\$____.____
July 13 <sup>th</sup> -	☺ Dave & Buster's	\$ 25.00	x _____	\$____.____
July 22 <sup>nd</sup> -	☹ Clementon Park	\$ 30.00	x _____	\$____.____
July 27 <sup>th</sup> -	☺ Spirit Of Philadelphia	\$ 35.00 (\$55 for adult chaperons)	x _____	\$____.____
July 29 <sup>th</sup> -	☹ Sahara Sam's Indoor Water Park	\$ 30.00	x _____	\$____.____
August 10 <sup>th</sup> -	☹ Six Flags Great Adventure **This trip is only available to <b>campers age 9 and older**</b>	\$ 35.00	x _____	\$____.____
August 10 <sup>th</sup> -	☹ Sesame Place **This trip is only available to <b>campers age 8 and younger**</b>	\$ 35.00	x _____	\$____.____
TBD -	☺ Carnival Day!	\$ FREE	x _____	\$____.____

I accept full responsibility for payment of the above checked trips totaling: \$ \_\_\_\_\_

All trips chosen must be paid by the first day of summer camp. Trips and special events are subject to change or rescheduling. If YALC cancels or reschedules a trip, money may be reimbursed and or credited upon unavailability, rescheduling or substitution of event. See pg. 4 for details on refunds.

\_\_\_\_\_  
(Initial) You may make changes to your child's trip schedule (cancelations or additions) up until one week before the schedule trip date. Paid trip fees will be credited toward tuition if canceled up to one week before scheduled trip date.

\_\_\_\_\_  
(Initial) The Spirit of Philadelphia is **Non-Refundable**.

Child attending \_\_\_\_\_

I/We are in accord with the purposes of and procedures governing the trip. I/We hereby grant permission for my/our son/daughter to participate. I/We understand that adequate and appropriate supervision will be provided. I/We recognize, however, that unanticipated situations and problems can arise on any trip, school-sponsored or otherwise, which situations or problems are not reasonably within the control of the supervising teacher(s) or staff (including volunteers). I/We further agree to release and hold harmless Young Achievers Learning Center, employees, and volunteers, from any and all liability, claims, suits, demands, judgments, costs, interest and expense (including attorneys' fees and costs) arising from such activities, including any accident or injury to the student and the costs of medical services. In the event of an injury requiring medical attention, I/We hereby grant permission to the supervising teacher(s) or staff (including volunteers) to attend to my/our son/daughter. If the injury warrants further medical attention, I/we expect every effort will be made to contact me/us to receive my specific authorization before action is taken. If efforts to contact me/us are unsuccessful, I/we grant permission for necessary medical treatment to be given. In addition, I/we hereby give my/our permission to the supervising teacher(s) or staff (including volunteers) to take my/our child to the physician, dentist, or to the hospital if an accident or serious illness occurs on the trip and I/we cannot be located. In the event that a student must return to Summer Camp for reasons of health, accident, failure to conform to rules established by the teacher in charge, etc., I/We agree to accept full responsibility for and to pay for the cost of medical care, transportation and other incidental expenses.

I, \_\_\_\_\_ parent/guardian give my child permission to attend all the above scheduled trips chosen.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

YOUNG ACHIEVERS LEARNING CENTER, INC.
CAMP STARTS JUNE 27TH & ENDS AUGUST 12TH
Payment Contract

Childs Name: \_\_\_\_\_ Dates of Enrollment: \_\_\_\_\_

Private Pay CCIS GRANT OTHER

I am currently receiving payments for my childcare through a grant or subsidy program. I understand that Young Achievers welcomes outside agencies to help pay for my childcare cost. I am subject to follow policies and procedures set by Young Achievers at all times. If I decide to render services with Young Achievers I must do so in writing 2 weeks prior to avoid accruing fees, and my co-pay must be paid up to date. I also understand that I am still responsible to pay for all-inclusive fees if at any point the agency will no longer pay for childcare due to any reason.

Monday to Friday Monday to Friday

Schedule: 7:15 - 3:00 PM- \$85 per week or 7:15 - 5:45 PM- \$115.00 per week

Total Enrollment Cost:

Registration fee (non-refundable) = \$ \_\_\_\_\_ paid on \_\_\_\_\_

Summer Kit = \$ 25 t-shirt size \_\_\_\_\_ (Youth XS, S, M, L Adult S, M)
Summer Kit includes 2 Camp T-Shirts, a YALC Back-Pack, a YALC water bottle and a YALC wrist band. (subject to change)
Additional shirts available \$10 each or 2 for \$15

# of weeks @ \$ / wk = \$ \_\_\_\_\_

# of weeks @ \$ / wk = \$ \_\_\_\_\_

Trip Fees = \$ \_\_\_\_\_

Total fees = \$ \_\_\_\_\_

1st payment due no later than 6/10/16 \$ \_\_\_\_\_
Covers 3 weeks tuition, all trips and Summer Kit

2nd payment due no later than 6/24/16 \$ \_\_\_\_\_
Covers 2 weeks tuition

3rd payment due no later than 7/8/16 \$ \_\_\_\_\_
Covers 2 weeks tuition

Administration Notes-Agency Use Only

Please note all payments are due on or before the date listed.

Failure to honor payment arrangement will result in a \$5 per day late fee or termination of services. As always, YALC is sensitive to financial hardships. Payment arrangements may be made based on circumstances.

\* Bonus! If full payment of all summer camp fees is made by June 20th, 2016 a courtesy refund of all registration fees paid will be rendered. Bonus! \*

Refund of summer camp fees (excluding registration and The Spirit of Philadelphia) will only be made when a two (2) week written notice of contract changes or cancelation is provided.

Parents wishing to withdraw their child, but fail to provide a two (2) week written notice will still be liable for full contracted amount.\*\*

I, \_\_\_\_\_ agree to the above payment arrangement.
(Parent name, Please Print)

With my signature I accept full responsibility for payment of the above total summer fees: \$ \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

YALC Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Young Achievers Summer Camp 2016

## Parent Acknowledgment

*(Please initial each item)*

1. All contract information including emergency medical information, immunization records, a current physical form and both consent forms must be complete in order for your child to begin camp. \_\_\_\_\_
2. Deposits are non-refundable 2 weeks after signature of contract. \_\_\_\_\_
3. You may make changes to your child's trip schedule (cancelations or additions) up until one week before the schedule trip date. Paid trip fees will be credited toward tuition if canceled up to one week before scheduled trip date. \_\_\_\_\_
4. The Spirit of Philadelphia is Non-Refundable. \_\_\_\_\_
5. All trip fees are due on or before the first day of camp. \_\_\_\_\_
6. If payment arrangements are not honored YALC reserves the right to not admit your child to camp. Late payments may be subject to a \$5 per day late fee. \_\_\_\_\_
7. Any changes to your child's camp schedule must be submitted in writing two weeks prior to the change. Please check bulletin boards for YALC schedule changes. \_\_\_\_\_
8. A late pick up fee of \$1 per minute per child will be charged for picking up your child after the time established by your enrollment. \_\_\_\_\_
9. The YALC Parent Handbook is available online at [yalcpa.org](http://yalcpa.org). It is my responsibility to become familiar with it. \_\_\_\_\_
10. I will join the YALC family in their efforts to demonstrate positive role modeling; Values, Respect, Caring, Honesty, and Responsibility especially while at the YALC facility and engaging with YALC staff and campers. \_\_\_\_\_
11. I give permission for my child to use hand sanitizer. \_\_\_\_\_
12. Electronics (cell phones, DS, MP3 player, iPod etc.) of any kind are not permitted at camp for any reason. YALC will not be held responsible for any items that are lost or damaged. \_\_\_\_\_
13. YALC is not a faith-based organization; however some children may participate in dances set to praise/gospel and religious music. \_\_\_\_\_
14. During camp your child may watch movies with G or PG ratings. Your child may also take part in playing age appropriate Video Games. \_\_\_\_\_
15. Camp T-Shirts MUST be worn daily. Children are recommended to wear clothing conducive to play. (Ex; sneakers, appropriate length shorts. Undershirts only are unacceptable). \_\_\_\_\_
16. All campers are required to wear modest swimwear such as tankinis, or modest one piece swimsuits. Bikinis are not permitted. \_\_\_\_\_
17. YALC has permission to use my child's name/photo/video/work in print & online presentation/publications, contests, websites, and other social media such as Facebook & Instagram \_\_\_\_\_
18. YALC is very supportive of the Get Healthy Philly Initiative and will not serve or allow sugary drinks to be consumed during program hours. YALC staff will model healthy beverage choices. \_\_\_\_\_

Parents Signature: \_\_\_\_\_ Date: \_\_\_\_\_

YALC Signature: \_\_\_\_\_ Date: \_\_\_\_\_